

AGENDA

POLICY AND RESOURCES COMMITTEE MEETING

Date: Wednesday, 30 November 2022

Time: 7.00 pm

Venue: The Sapling Room, The Appleyard, Avenue of Remembrance, Sittingbourne, Kent, ME10 4DE*

Membership:

Councillors Mike Baldock (Chair), Monique Bonney (Vice-Chair), Lloyd Bowen, Derek Carnell, Mike Dendor, Tim Gibson, Mike Henderson, Alan Horton, Julian Saunders, David Simmons, Bill Tatton, Roger Truelove, Tim Valentine, Mike Whiting and Corrie Woodford.

Quorum = 5

Pages

Information about this meeting

*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 29 November 2022.

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1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building

and procedures are advised:

- (a) No fire drill is planned during the meeting. If the alarm sounds please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside where directed.
- (b) Await instructions before re-entering the building.
- (c) Anyone who requires assistance in evacuating the building should make officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.

2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPis) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 19 October 2022 (Minute Nos. 395 – 402) as a correct record.

Part A reports for Recommendation to Council

- | | | |
|----|--|---------|
| 5. | Constitution amend: Petitions scheme | 5 - 20 |
| 6. | Draft Budget and Medium-Term Financial Plan including fees and charges | 21 - 88 |

Part B Reports for Decision by the Policy and Resources Committee

- | | | |
|----|--|----------|
| 7. | Performance Monitoring & Priority Projects Report - 2022/23 half year | 89 - 94 |
| 8. | Boughton & Dunkirk Neighbourhood Plan - Examiner's report and next steps | 95 - 224 |
| 9. | Forward Decisions Plan | 225 - |

Issued on: Tuesday, 22 November 2022

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of committees, please visit www.swale.gov.uk

**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**